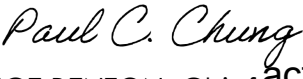


Manual Change Transmittal

TITLE PROJECT DEVELOPMENT PROCEDURES MANUAL	APPROVED BY  JANICE BENTON, Chief acting for	Date Issued: July 30, 2021 Page 1 of 2
SUBJECT AREA Complete Streets Decision Documentation Support	ISSUING UNIT DIVISION OF DESIGN	
SUPERCEDES Chapter 6 – Project Cost, Scope and Schedule Changes Chapter 9 – Project Initiation Chapter 12 – Project Approvals and Changes to Approved Projects Appendix K – Preparation Guidelines for Project Report Appendix L – Project Study Report Appendix S – Project Study Report- Project Development Support Project Initiation Document	DISTRIBUTION ON-LINE	

The Complete Streets Decision Document (CSDD) was implemented February 11, 2021 to record key decisions to incorporate complete streets facilities in projects on the State highway system. The instructions on how to complete the CSDD as well as the template were made available in Project Development Procedures Manual (PDPM) Appendix FF.

References to the CSDD and Appendix FF are now included in the abovementioned chapters and appendices on the official electronic version of the PDPM website at <https://dot.ca.gov/programs/design/manual-project-development-procedures-manual-pdpm>. The new references to Appendix FF are in contexts including determining or changing project scope.

Chapter 6 includes revisions for consistency with the current version of the Project Changes Handbook and the Project Management Manual.

The locations of revisions to Chapter 6 are not marked with a vertical line within the manual because the revisions are extensive, and the chapter has been reorganized. The locations of revisions to the remaining chapters and appendices are marked with a vertical line in the outside margin.

Revisions to the abovementioned chapters and appendices also include references to the recently published Project Development Workflow Guide and

revised task numbers, miscellaneous changes to remove inconsistencies, correct terminology, update references, and correct formatting.

Some of the references found in the PDPM have hyperlinks that connect to Caltrans intranet pages which are not displayable to the public. Until such time that the specific reference becomes available on the internet, the user will have to contact their district liaison, Caltrans project manager, or the appropriate Headquarters division to inquire about the availability of the reference.

PDPM holders are encouraged to use the most recent manual version available on-line at the above website. Should a manual holder choose to maintain a paper copy, the holder is responsible for keeping their paper copy up to date and current. If you received this manual change transmittal by some method other than the electronic notification service for project development procedure updates and would like to become a recipient, please visit: <http://lists.dot.ca.gov/mailman/listinfo/project-development-procedures-updates>