


manual change transmittal

TITLE PROJECT DEVELOPMENT PROCEDURES MANUAL	APPROVED BY  JANICE BENTON, Chief	Date Issued: March 27, 2020
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SUBJECT AREA Encroachments and Utilities	ISSUING UNIT DIVISION OF DESIGN	
SUPERCEDES CHAPTER 17 – Encroachments and Utilities	DISTRIBUTION ON-LINE	

The official version of the Project Development Procedures Manual (PDPM) is the electronic version located on the California Department of Transportation (Caltrans) Division of Design Website: <https://dot.ca.gov/programs/design/manual-project-development-procedures-manual-pdpm>

Changes were needed to include:

- Updated definitions and applicable laws.
- Updated encroachment policy information including;
 - Prohibited encroachments
 - Utilities on Structures
 - Discretionary fixed objects
 - Right-of-way use agreements
- Information about Federal Highway Administration approval of encroachments.
- Updated utility policy information including;
 - Utility delineation and documentation on project plans
 - Utility clearance and offset requirements
 - Encasement and protection requirements
- Clarification of exemptions to utility policy
- Utility removal and abandonment information
- Updated requirements for requests for an exception to encroachment and utility policies including delegation, roles and responsibilities, and requirements for mitigation measures.

Revisions also include miscellaneous changes to remove inconsistencies, correct terminology, update references, and correct formatting. The locations of revisions are not marked with a vertical line within the manual because the chapter is reorganized.

Some of the references found in the PDPM have hyperlinks that connect to Caltrans intranet pages which are not displayable to the general public. Until such time that the specific reference becomes available on the internet, the user will have to contact their

district liaison, Caltrans project manager, or the appropriate Headquarters division to inquire about the availability of the reference.

PDPM holders are encouraged to use the most recent manual version available on-line at the above website. Should a manual holder choose to maintain a paper copy, the holder is responsible for keeping their paper copy up to date and current. If you received this manual change transmittal by some method other than the electronic notification service for project development procedure updates and would like to become a recipient, please visit:

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